



May 31, 2023

**Notice of Annual Election Meeting of the Members**

Thursday, June 22, 2023 at 6:00 p.m.

**Virtual Via Teams**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTZiYmMzMGYtOGUyYi00NTNhLWEwYmMtYzE1ZDE4NjFiOThl%40thread.v2/0?context=%7b%22Tid%22%3a%22a39a81c8-9e03-44d1-a64e-1b0e0cd8da49%22%2c%22Oid%22%3a%22e18d9fef-13bd-4f92-bc3f-74c1f7beb99%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTZiYmMzMGYtOGUyYi00NTNhLWEwYmMtYzE1ZDE4NjFiOThl%40thread.v2/0?context=%7b%22Tid%22%3a%22a39a81c8-9e03-44d1-a64e-1b0e0cd8da49%22%2c%22Oid%22%3a%22e18d9fef-13bd-4f92-bc3f-74c1f7beb99%22%7d)

**Meeting ID:** 246 729 969 062

**Passcode:** YsVsxQ

**Or call in (audio only)**

**Phone Number** 323-433-2148

**Phone Conference ID:** 595 160 531#

Dear Homeowner(s),

As the Managing Agent for **Villages of Prairie Commons Homeowner's Association, Inc.**, we are pleased to announce that the Virtual Annual Election Meeting of the Members has been scheduled for **Thursday, June 22, 2023, at 6:00 p.m.** The purpose of this meeting is to discuss the normal business of the Association, hold an election for three (3) members to the Board of Directors, and present information on current Association affairs.

Enclosed in this packet you will find the notice, draft agenda, proxy in lieu of meeting, candidacy & ballot forms. You may complete online, email, mail, or fax in your Ballot or Proxy. The election meeting cannot be held without the proper quorum; therefore, it is important that you complete and return the proxy, if you are not able to vote or attend the meeting. **Write-in candidates or floor nominations will not be held for virtual meetings.**

**You may now cast your Ballot online; a Ballot cast electronically shall also count for quorum, therefore, if you vote online, please do not assign your proxy to another person as it will not be counted. If you do not vote online, it is important that your Ballot or Ballot and Proxy be returned no later than 5:00pm on Tuesday, June 20, 2023, for it to be counted.**

There are four (4) ways you can vote:

1. Electronically on your Associations Website at [www.villagesofprairiecommonshoa.com](http://www.villagesofprairiecommonshoa.com)
2. Email your Ballot or Proxy to [canderson@essexhoa.com](mailto:canderson@essexhoa.com), [crissy@essexhoa.com](mailto:crissy@essexhoa.com) or [proxies@essexhoa.com](mailto:proxies@essexhoa.com). If you assign your proxy, the ballot and proxy must be returned together to be counted.
3. Fax to: (469) 342-8205 ATTN: Cinnamon Anderson or Crissy Ketchersid
4. Mail to:

Villages of Prairie Commons HOA  
C/O Essex Association Management, L.P.  
ATTN: Cinnamon Anderson  
1512 Crescent Drive, Ste. 112,  
Carrollton, TX 75006



To view the draft agenda and meeting documents, please visit the Association's website at [www.villagesofprairiecommonshoa.com](http://www.villagesofprairiecommonshoa.com). If you have any questions about the upcoming Annual Election Meeting, you may submit an inquiry via the "Contact Us" tab and an Essex Association Management representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent,  
On behalf of Villages of Prairie Commons Homeowner's Association, Inc.

cc: HOA File

Enclosures: Draft Agenda, Proxy in lieu of meeting, Candidacy Forms



Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.villagesofprairiecommonshoa.com](http://www.villagesofprairiecommonshoa.com)